

CENTRE FOR TRAINING AND DEVELOPMENT (CENTRAD)
CONTROLLER GENERAL OF DEFENCE ACCOUNTS
 OPPOSITE ARMY BASE HOSPITAL, BRAR SQUARE, DELHI CANTT.- 110010
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MOST IMPORTANT CIRCULAR

WEBSITE/WAN

No.AN/SAS/16502/MTS-CLK/OCT./2016/PROG.

Dated: 31.05.2016

To

All PCsDA including Principal IFAs
 All Controllers of Defence Accounts including IFAs
 The Pr. Controller of Accounts (Fys.), Kolkata and
 All Controllers of Finance and Accounts (Fys.),
 Including Chief Internal Auditor.

Subject: **Holding Examination for promotion of educationally qualified MTS to the grade of Clerk scheduled to be held in October, 2016.**

It has been decided to conduct the examination for promotion of educationally qualified MTS to the grade of Clerk as per schedule given below:-

| Date | Time | Details of Test | Max. Marks | Total aggregate marks to be obtained by candidates for being declared as pass | |
|------------------------|------------------------------|---|------------|---|-------|
| | | | | GEN | SC/ST |
| 17.10.2016 (MONDAY) | 10.00 to 12.00 Hrs. | <u>General English/Samanya Hindi</u> | 100 | 40 | 35 |
| | | (i) Letter writing = 50 Marks /Essay | | | |
| | | (ii) Dictation = 30 Marks | | | |
| | | (iii) Grammar* = 20 Marks | | | |
| | | Typewriting Test } ** 50 (English/Hindi) } Marks | | | |

Note:

* The grammar portion will contain

(a) corrections to simple sentences;

(b) Filling up the blanks with meaningful words e.g. prepositions, conjunctions etc.

(c) antonyms /synonyms.

