



भारत सरकार | रक्षा मंत्रालय
GOVERNMENT OF INDIA | MINISTRY OF DEFENCE

रक्षा लेखा महानियंत्रक कार्यालय
OFFICE OF THE CONTROLLER GENERAL OF DEFENCE ACCOUNTS

प्रशिक्षण प्रभाग (Training Division)

Ulan Batar Road (उलान बटार रोड), Delhi Cantt - 110010

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विकसित भारत
अभियान

1947 TO 2047

No. TD/AN/3150/SoF/RTC/Pune/2026-27

Date: 11 May, 2026

(Through CGDA Website)

To,

All PCsDA/CsDA/PIFAs/IFAs

Subject: Selection of one (01) AAO to serve as Faculty in RTC, Pune

It has been decided with the approval of the Competent Authority to call for names of volunteers among eligible AAOs for selection of one (01) Assistant Accounts Officer to serve as Faculty at RTC Pune. The AAO selected as Faculty will be governed by the provisions contained in the DAD Training & Development Policy, 2024, as amended from time to time.

2. The following eligibility conditions shall apply:

(i) A **cooling off period of 3 years** would be required to be completed for considering the candidature of officers for serving as faculty, who have earlier served/serving as faculty, **as on 30.04.2026**.

(ii) A **minimum stay of 2 years at present station** on the date of submitting his/her application or prescribed length of tenure for hard and tenure station would be required to be completed by the volunteer officers before being eligible for the post of Faculty in training centres.

(iii) The officer applying for the post of Faculty **should not have applied for other panel** for transfer to Bhutan/Tajikistan, J&K Region, North East region, Andaman & Nicobar Islands etc.

(iv) The Officers applying for the post of Faculty in Departmental Training Centres should have **minimum residual service of 2 years**.

(v) Officers who are already under orders of transfer at the time of applying for the Faculty post shall not be eligible for consideration.

(vi) In addition to the above eligibility conditions, any other criteria considered necessary by the Training Division/Competent Authority may also be taken into consideration while scrutinizing and forwarding the nominations to the Screening Committee.

3. Willing and eligible officers may forward their applications as per the enclosed Annexure 'A', duly recommended by the concerned Head of Department, to CGDA HQrs (Training Division) through e-mail at trgdiv-brar.cgda@nic.in latest by **26.05.2026**.

Encl: As above

राहुल करले

(राहुल एकनाथ कराले)

रक्षा लेखा उप महानियंत्रक (प्रशिक्षण)

Copy to:

1. The NADFM & RTC, Pune- For information.
2. The OI/C, AN-IV Section – For information and necessary action.
3. The OI/C, IT&S Wing – For uploading on CGDA Website.

- हस्ताक्षरित -
(राहुल एकनाथ कराले)

रक्षा लेखा उप महानियंत्रक (प्रशिक्षण)

Application for Selection of AAOs as Faculty at Regional Training Centers

Name of the Officer (in full)				
Designation & Account Number				
Date of Birth (DD/MM/YYYY)				
Present Office/Organisation				
Present Station & Date of Joining at Present Station				
Date of Appointment as AAO & latest Roster No.				
Educational Qualifications				
Previous Experience as Faculty in RTCs (if any)				
Specialization Subject				
Professional Qualification (if any)				
Cooling-off Period of 3 Years Completed as faculty (Yes/No)				
Applied for Other Transfer Panel (Yes/No, details if any)				
Residual Service Available (Minimum 2 Years Required)				
Under Orders of Transfer (Yes/No)				
Training/Instructional Experience (if any)				
APAR grading of last three (03) Years		2022-23	2023-24	2024-25
Knowledge of Power Points Presentations(PPTs)				
Previous Experience as Guest Faculty (if any)				
Service profile since date of joining				
From	To	Name of Office	Name of Station	

Declaration by the Applicant:

I hereby declare that the information furnished above is true and correct to the best of my knowledge. I also confirm that I fulfill all the eligibility conditions prescribed for the post of Faculty at RTC Pune.

Date:

(Signature of the Applicant)

Recommendation of Head of Department:

Certified that the particulars furnished by the officer have been verified and found correct. The officer is **recommended** / **not recommended** for selection as Faculty at RTC Pune.

Date:

Signature:

Name & Designation of HoD:

Office Seal: